1. The following are common phrasal verbs we often use while on the telephone. Match the correct meaning with each phrasal verb.

1. _____ hold on
   a. put the receiver down
2. _____ put (a call) through
   b. return someone’s call
3. _____ get through
   c. answer a call, lift the receiver to take a call
4. _____ hang up
   d. stop talking on the phone
5. _____ call up
   e. connect one caller to another
6. _____ hang on
   f. deactivate (a cell phone)
7. _____ call back
   g. wait
8. _____ pick up
   h. talk louder
9. _____ get off (the phone)
   i. to be disconnected abruptly during a telephone conversation
10. _____ get back to (someone)
    j. to be connected to someone on the phone
11. _____ cut off
    k. return someone’s call
12. _____ switch off/turn off
    l. make a telephone call
13. _____ speak up
    m. wait

2. Some phrasal verbs are separable (e.g., call someone back); others are not. Complete the chart below by putting the phrasal verbs above in the correct column.

<table>
<thead>
<tr>
<th>Separable</th>
<th>Not separable</th>
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<tbody>
<tr>
<td>Put a call through</td>
<td></td>
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Fill in the blanks with the correct phrasal verbs.

1. **Caller:** Hello. Could I speak to Lucia Rodriguez, please?
   **Receptionist:** She’s not in the office at the moment. Can I ______ you ______ to her voice mail?
   **Caller:** Yes, thank you.

2. **Caller:** Could I speak to Emma, please?
   **Emma’s mother:** Sure. ______ ______ a second and I’ll get her.

3. **Automated Operator:** Please ______ ______ and try your call again. This is a recording.

4. **Mother:** Magdalena, could you ______ ______ the phone? I need to call Dad.
   **Daughter:** Okay, mom.

5. **Chairperson of a meeting:** I would appreciate if everyone could ______ ______ their cell phones. We have a lot of important things to discuss and we don’t want to be interrupted.

6. **Caller:** Hi, it’s Ahmed Mohamed calling. Could I speak to Martin Switzer please?
   **Receptionist:** I’m sorry. He’s not in at the moment. Can I take a message?
   **Caller:** Yes, could you ask him to ______ me ______ when he gets in? It’s urgent.
   **Receptionist:** Certainly.

7. **Voice mail recording:** Hi, you’ve reached Josh Wills in Accounting. I will be out of the office until July 2 but will be ______ ______ my messages while I’m away. So please leave yours at the sound of the tone. Thanks and have a great day!

8. **Voice mail recording:** You’ve reached Julia and Ben. We’re not available to take your call right now, but if you leave a message, we’ll ______ ______ to you as soon as we can. Thanks.

9. **Caller:** I can’t seem to ______ ______. The line is always busy.